

**COMPETITION COMMISSION OF PAKISTAN
GOVERNMENT OF PAKISTAN**

Tender Notice

Competition Commission of Pakistan invites sealed tenders from the well reputed and GST registered firms for supply of office stationery/ non stationery items (as per attached list) for a period of one year commencing from the date of agreement.

Terms & Conditions

- Tender should accompany an Earnest Money of Rs. 25,000/- (refundable) through any mode of payment, Pay Order, Draft etc. in the favor of Competition Commission of Pakistan, Islamabad.
- Earnest Money of unsuccessful bidders will be returned/refunded after opening of tenders. However, earnest money of successful firm(s) will be converted into "Security Deposit".
- Bids are required to be submitted item-wise clearly indicating rates (in Rupees) against each items. Type/ mark of the item(s) should also be mentioned.
- Rates without GST will not be considered.
- Submission of false statement/documents as well as concealing of any information is liable to disqualify the respective firm(s).
- No cutting/overwriting in the offered prices shall be acceptable.
- The successful firm(s) shall not re submit the revised rates and shall be responsible for supply of items as per approved prices failing which Security Deposit will be forfeited.
- The Competent Authority reserves the right to reject all or any of the tenders.
- All bids should reach the undersigned up to 06 December, 2012 at 11.00 a.m which will be opened on the same date at 03.00 p.m in presence of bidders or their authorized representatives.

Joint Director (Admn)
9th floor, ISE Towers, Blue Area
P.O Box No. 1227, Islamabad.

**LIST OF ESTIMATED STATIONERY/ NON STATIONER ITEMS TO BE
PURCHASED FOR A PERIOD OF ONE YEAR.**

S. No,	ITEMS	ESTIMATED QUANTITY REQUIRED FOR A PERIOD OF ONE YEAR
1.	Air Freshener Imported	300
2.	Ball Pen (Crystal)	800
3.	Binder Clip 19 mm (Small)/ Pkt.	36
4.	Binder Clip 32 mm (Medium)/ Pkt.	36
5.	Binder Clip 51 mm large pkt	36
6.	Box files, Imported	200
7.	Broom Stick	24
8.	Brush for Toilet (Superior)	24
9.	Calculator (best quality)	24
10.	Cell (Power) 1.5 v. AAA	200
11.	Cell, (Power)1.5 v.AA	200
12.	Chit Pad 3"x3"	100
13.	Chit Pad 3"x4"	100
14.	Correction fluid with thinner/set	200
15.	Cutter with blade	24
16.	Diary Register 6	12
17.	Dispatch Register 6	12
18.	Double Hole Punch	12
19.	Draft pad Large (Local)	100
20.	Draft pad Small (Local)	100
21.	Drafting Pad Imported A-4 Size	100
22.	Drafting pad Imported Small	100
23.	Dust Bin Medium	30
24.	Duster (Best Quality)	1000
25.	Envelop Imported Large size	500
26.	Envelop Khaki 9x4	5000
27.	Envelop Khaki, File Size, 80 gram	1000
28.	Envelop White Imported A-4 Size	3000
29.	Envelop White 9x4 Imported	2000
30.	Envelope Khaki (A-4 Size)	500
31.	Eraser best quality	100
32.	Extension Lead	36
33.	File Boards	3000
34.	File Cover L type (Plastic)	144
35.	File Covers (Printed as per Sample)	3000
36.	File Plastic (Top Transparent A-4)	500
37.	File Tag (Normal)/ Bundle	500
38.	Finile Liquid 2.75 liter /bottle	50
39.	Flag Different Colors (small pkt)	200
40.	Folder D Ring	100
41.	Foot scale Steel 12"	48
42.	Glass Cleaning GLINT/Bottle	12
43.	Glue Stick 21 gram	200

44.	Highlighter (Different Colors)/	200
45.	HP Pencil / pkt	36
46.	Ink Bottle (Best Quality)	10
47.	Insect Killer/Bottle	24
48.	Lead Pencil with Eraser (Best Quality)	500
49.	Liquid Sop (500 ml/bottle)	500
50.	Marker Erasable	36
51.	Marker Permanent	36
52.	Mob Dry	36
53.	Movement Register	20
54.	Note Sheet Pad Local A-4 Size	100
55.	Paper Clip 30mm/pkt	100
56.	Paper Imported Legal 80 gm/ream	100
57.	Paper Imported A-4 Size -80 gm/ream	800
58.	Paper Tape 1" Tape (white)	36
59.	Presentation Folder (Best Quality)	200
60.	Puchara Refil	100
61.	Puchara With handle	20
62.	Ruled Register (Imported)	48
63.	Scissor 6"	24
64.	Scotch Tape 1"	100
65.	Separator set	300
66.	Sharpener (Fine Quality)	100
67.	Single Hole Punch	36
68.	Stamp Pad (Blue)	24
69.	Staple Remover	24
70.	Stapling Machine Best Quality	48
71.	Stapling Pins 24/6 pkt	100
72.	Surf small pkt	500
73.	Sweep for Toilet/ bottle	100
74.	Table Planer	10
75.	Telephone Index No.6	12
76.	Tissue Hi-jean pkt	100
77.	Tissue Paper (Best Quality Box)	300
78.	Tissue Role	1000
79.	Uni Ball (Eye Fine)	400
80.	Uni Ball Vision Elite	144
81.	Vim 450 gram pkt	60
82.	Wiper	18
83.	Wireless Bell (Best Quality)	12