



COMPETITION COMMISSION OF PAKISTAN

Government of Pakistan

Proposals No. CCP-ADMIN-109

Proposals for Prequalification

**Prequalification of Constructors for Package-I (Civil, Electrical & Plumbing Works)
for Construction of Office Building of Competition Commission of Pakistan.**

The Competition Commission of Pakistan (CCP), an autonomous organization invites e-applications from the renowned constructors registered with Income Tax/Sales Tax Departments, on the active taxpayers list of Federal Board of Revenue and having valid license in category C-1 or above from Pakistan Engineering Council (PEC), for prequalification of Package-I (Civil, Electrical & Plumbing Works) for “Construction of Office Building of Competition Commission of Pakistan, Plot No. 36 & 38, Sector G-10/4, Mauve Area Islamabad”.

Electronic prequalification documents, containing detailed requirements, terms and conditions, qualification and evaluation criteria are available for the EPADS registered prospective constructors on EPADS at (<https://eprocure.gov.pk>) and PPRA website (www.ppra.org.pk) and CCP’s website (www.cc.gov.pk), free of cost.

The electronic Proposals/ applications, prepared in accordance with the instructions provided in the prequalification documents, must be submitted by using EPADS (<https://eprocure.gov.pk>), on or before 18th November 2024 up to 1500 Hours. Manual applications shall not be accepted. Electronic applications will be opened on the same day at **1530** hours on EPADS.

In terms of Rule 48 of Public Procurement Rules, 2004, Grievance Redressal Committee (GRC) is constituted for the subject procurement. Notification of said GRC is provided on the CCP website (www.cc.gov.pk) and ePADS (<https://eprocure.gov.pk>).

Convener, Procurement Committee,
CCP, 9th Floor (South), ISE Towers, Jinnah Avenue, Islamabad.
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PRE-QUALIFICATION OF CONSTRUCTORS
(PACKAGE – I: CIVIL, ELECTRICAL PLUMBING WORKS & FIRE FIGHTING WORKS)

PROCUREMENT OF CONSTRUCTORS

FOR

CONSTRUCTION OF OFFICE BUILDING

OF

COMPETITION COMMISSION OF PAKISTAN, PLOT NO. 36
& 38, SECTOR G-10/4, MAUVE AREA ISLAMABAD.



COMPETITION COMMISSION OF PAKISTAN
(CCP)

(NOVEMBER-2024)



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Pre-qualification of Constructors
(Package – I: Civil, Electrical, Plumbing & Fire Fighting Works)
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**Pre-qualification of Constructors
(Package – I: Civil, Electrical, Plumbing & Fire Fighting Works)**

1.0 INVITATION OF PRE-QUALIFICATION OF CONSTRUCTORS (PACKAGE-I: CIVIL, ELECTRICAL & PLUMBING WORKS) FOR THE CONSTRUCTION OF CONSTRUCTION OF OFFICE BUILDING OF COMPETITION COMMISSION OF PAKISTAN, PLOT NO. 36 & 38, SECTOR G-10/4, MAUVE AREA ISLAMABAD.

PROJECT: CONSTRUCTION OF OFFICE BUILDING OF COMPETITION COMMISSION OF PAKISTAN, PLOT NO. 36 & 38, SECTOR G-10/4, MAUVE AREA ISLAMABAD.

**APPLICATIONS FOR PRE-QUALIFICATION OF CONSTRUCTORS FOR PACKAGE – I
(CIVIL, ELECTRICAL & PLUMBING WORKS)**

Competition Commission of Pakistan (CCP) invites e-applications from the well reputed Constructors for prequalification pertaining to Package – I: Civil, Electrical & Plumbing Works for its project namely “Construction of Office Building of Competition Commission of Pakistan, Plot No. 36 & 38, Sector G-10/4, Mauve Area Islamabad”. The prospective Constructors must be registered with following:

- a) EPADS at www.eprocure.gov.pk.
- b) Pakistan Engineering Council in Category C-1 or above .
- c) Income Tax / Sales Tax Department, and
- d) On Active Taxpayers List (ATL) of the Federal Board of Revenue (FBR).

2. Electronic Prequalification documents, containing detailed requirements, terms and conditions, prequalification and evaluation criteria, requisite Annexures and Forms are available for the interested registered constructors on EPADS at www.eprocure.gov.pk. The prequalification documents can also be downloaded free of cost from websites of CCP (www.cc.gov.pk) and PPRA (www.ppra.org.pk). Please note that the prospective Constructors must register on EPADS at www.eprocure.gov.pk.

3. The electronic Applications, prepared in accordance with the instructions in the prequalification documents, must be submitted via EPADS on or before 18th November 2024 at 1500 hours. Manual Applications shall not be accepted. Electronic Applications will be opened on the same day at 1530 hours.

4. In terms of Rule No. 48 of Public Procurement Rules, 2004, the Grievance Redressal Committee (GRC) is constituted for the subject procurement. Notification of said GRC is provided on the website of CCP (www.cc.gov.pk) and on EPADS at www.eprocure.gov.pk.

5. Applicants will be informed regarding the status of the evaluation of prequalification applications in due course of time. Only Constructors who prequalify under this process shall be allowed to participate in further procurement proceedings.

6. Joint Venture M/s. DESIGNMEN Consulting Engineers Pvt. Limited, M/s. Berkeley Associates Pvt. Limited and M/s. Salman Mansur & Associates (JV DCE-BAL-SMA) has been appointed as Project Consultant & the Engineer of the Project.

7. CCP reserves the right to accept/ reject all prequalification applications without assigning any reason thereof. CCP shall not be liable for any reimbursement of cost/ damages in respect of preparation, visits by bidder’s representatives at site or any other relevant places etc.

Convener Procurement Committee
9th Floor, CCP Office, ISE Towers, Islamabad.
051-9100260-3
Email: aqadir@cc.gov.pk

2.0 INSTRUCTION TO PROSPECTIVE CONSTRUCTORS:

This prequalification of Constructors is only applicable for Package – I: Civil, Electrical & Plumbing Works for the project.

2.1 Introduction:

1. Competition Commission of Pakistan (CCP) is an autonomous body established under Section-12 of the Competition Act, 2010 (the Act). It ensures free competition in all spheres of commercial and economic activity to enhance efficiency and to protect consumers from anti-competitive behavior.

2. CCP is renting office premises in ISE Towers, 55-B, Jinnah Avenue Islamabad. The Commission has been allocated land by the Capital Development Authority (CDA) measuring 3,017.77 sq. yds. (194' x 140') for the Construction of Office Building, Plot No. 36 & 38, Sector G-10/4, Mauve Area Islamabad.

3. The project is aimed to establish office building of Competition Commission of Pakistan, with all services and departments under one roof, on the allocated piece of land measuring 3,017.77 sq. yd. in Sector G-10/4, Mauve Area Islamabad.

4. The proposed CCP building was designed with FAR 1:2 & consists of 02 Basement + Ground + 06 Floors. The total construction area is around 109,504 sq. ft. The total superstructure (G+06 floors) is around 54,320 sq. ft. and substructure area (02 basements) are 54,160 sq. ft.

5. The Project Management & Detailed Construction Supervision Consultant including the Engineer of the project is Joint Venture M/s. DESIGNMEN Consulting Engineers Pvt. Limited, M/s. Berkeley Associates Pvt. Limited and M/s. Salman Mansur & Associates (JV DCE-BAL-SMA).

6. It is also estimated that the works under Package – I (Civil, Electrical & Plumbing) is scheduled to be commenced in December – 2024.

7. Prospective Constructors may submit the complete requirements and requisite documents as solicited in the prequalification applications through Evaluation Criteria, Annexures and Forms including any other mandatory requirements of the Prequalification of Constructors for the Package – I: Civil, Electrical & Plumbing Works.

2.2 SUBMISSION OF PREQUALIFICATION APPLICATIONS:

1. The application must only be submitted via EPADS (e-Pak Acquisition & Disposal System) at www.eprocure.gov.pk by the interested Constructors.

2. Applications for prequalification of constructors for Package – I: Civil, Electrical & Plumbing Works, must clearly mention “**Application for Prequalification of Constructors for Package – I: Civil, Electrical & Plumbing Works for Construction of Office Building of Competition Commission of Pakistan, Plot No. 36 & 38, Sector G-10/4, Mauve Area Islamabad.**”

Pre-qualification of Constructors
(Package – I: Civil, Electrical, Plumbing & Fire Fighting Works)

2. Applications must be submitted on or before the deadline outlined in this prequalification document via EPADS at www.eprocure.gov.pk.
3. The applicants are required to provide complete information in their applications as solicited in the prequalification documents.
4. The applicant's omission/ failure in providing requisite information, data and documents may result in disqualification in the pre-qualification process. Further the provision of false, and misleading information and forged documents etc. may also result in disqualification in the prequalification process.

2.3 LANGUAGE OF THE PRE-QUALIFICATION APPLICATIONS:

1. The language of the electronically available prequalification document is English.
2. The prequalification applications shall be prepared in English language only. The information in any other language shall be accompanied by its authentic translation in English along with proof/ witness/ health for the authentic translation in accordance with relevant laws of Pakistan having jurisdiction in Islamabad Capital Territory (ICT).

2.4 Complete and Requisite Information:

1. Only the required information, documents must be provided precisely in accordance with the format/ Forms attached to the prequalification document.
2. CCP will not be accountable for disadvantage, if any, caused to the prospective Constructors, on account of incomplete, unclear, ambiguous, unwanted, inaccurate, misleading, false, etc. information and documents etc. provided in the Prequalification Application.

3.0 PREQUALIFICATION CRITERIA:

3.1 General Information:

1. Prequalification of applicants will be based on the following criteria.
 - i. Mandatory Prequalification Criteria.
 - ii. Other Qualifying Criteria.
2. The submitted applications shall be initially assessed for the Mandatory Prequalification Criteria. Only those applicants who completely fulfilled Mandatory Prequalification Criteria, shall only be eligible for the further evaluation of their applications under Other Qualifying Criteria.
3. The applications of those applicants who partially fulfilling Mandatory Prequalification Criteria or completely fail to fulfil Mandatory Prequalification Criteria, shall be rejected, and marked as **disqualified** in the prequalification process. Such applicants shall not take part further in the procurement process.
4. The prequalification status shall be decided based on Pass/ Fail. Only those applications of applicants will be considered as **Prequalified** in the Prequalification Process, who completely fulfil following criteria.
 - (i) Completely fulfil with Mandatory Prequalification Criteria, and
 - (ii) Obtained minimum 50% marks in each category of Other Qualifying Criteria, and
 - (iii) Obtained overall minimum marks 70% or above in Other Qualifying Criteria.
5. Subcontractor’s experience and resources (personal, equipment and financial soundness etc.) shall not be considered in determining the Applicant’s compliance with the other qualifying Criteria.

3.1.1 Mandatory Prequalification Criteria:

Sr. No.	Description	Mandatory Requirement
1	PEC License of organizations including JVs.	C-1 or above.
2	NTN/STRN of organizations, Proof of Organizations Active Taxpayers List (ATL).	NTN Numbers/Sales Tax Numbers of Organizations, and Proof on ATL.
3	Audited Financial Statements of Organizations.	Last 03 Years.
4	Tax Returns of Organizations.	Last 03 Years.
5	Bank Statements	Last 03 Years.
6	Tax Returns of Owners of Organizations.	Last 03 Years.
7	Working Capital of Organization.	Last 03 Years.
8	Annual Turnover of Organization.	Last 03 Years.
9	Arbitration and/ or Litigation History	Last 10 Years on the prescribed format attached to Form A-10. In case of no litigation history, please provide NIL report on the Rs. 50/- Non-Judicial Stamp Paper.
10	Declaration of Ultimate Beneficial Owners Information.	On the letterhead of the organization/ member of JV etc.
11	Undertaking as per prescribed format.	Affidavit on Rs. 100/- non-Judicial Stamp Paper as per content provided to Annex-C.

**Pre-qualification of Constructors
(Package – I: Civil, Electrical, Plumbing & Fire Fighting Works)**

12	Tentative High Level Project Schedule/ Programme of Works on MS Project or Primavera Project Planner P6 for Package-I (Civil, Electrical & Plumbing Works) considering maximum 24 months’ construction duration & approximate total construction area around 109,504 Sq. Ft. having 2B+G+6 floors with indicated approximate covered area of each floor. The CCP Plot dimension is 194’ x 140’ (3,017.77 sq. yds).	Area of Basement # 02: 27,090 Sq. Ft. Area of Basement # 01: 27,090 Sq. Ft. Area of Ground Floor: 10,864 Sq. Ft. Area of First Floor: 7,705 Sq. Ft. Area of Second Floor: 7,684 Sq. Ft. Area of Third Floor: 7,684 Sq. Ft. Area of Fourth Floor: 7,684 Sq. Ft. Area of Fifth Floor: 7,684 Sq. Ft. Area of Sixth Floor: 5,015 Sq. Ft. Area of Mumty: 1,004 Sq. Ft.
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Note: The prospective Constructors must completely fulfil the above-mentioned Mandatory Prequalification Criteria, otherwise their application will be declared **Disqualified**, and their applications shall not be considered for further evaluation.

3.1.2 OTHER QUALIFYING CRITERIA:

1. Applications of those Applicants who completely fulfilled the Mandatory Prequalification Criteria, will be considered for further evaluation in accordance with Other Qualifying Criteria.

2. The respective evaluation criteria relate to 04 (four) categories namely (i) Applicant’s General Experience, (ii) Personal Capabilities, (iii) Equipment Capabilities and (iv) Financial Soundness. The requisite information, details, data and documents are required to be provided/ demonstrated by the Applicants through the miscellaneous Forms attached in Section 6.0 of this document. The weightage/ marks of each category are as under:

Other Qualifying Criteria (Weightage/ Marks = 100)			
Category (Weightage/ Marks)			
<i>General Experience (Weightage/ Marks)</i>	<i>Personal Capability (Weightage/ Marks)</i>	<i>Equipment Capabilities (Weightage/ Marks)</i>	<i>Financial Soundness (Weightage/ Marks)</i>
40	20	20	20

3.1.2.1 General Experience: Total: 40 Marks.

Please provide requisite information according to respective forms and use additional sheets if required.

General Experience (Total 40 Marks)		
Completed Office Building Project of Similar Nature and Complexity over last 12 years for Civil, Electrical & Plumbing Works.	In-Progress Office Building Projects of Similar Nature and Complexity or completed over last 02 years for Civil, Electrical & Plumbing Works.	Regional Experience i.e. Completed or In-Progress Project in Islamabad Region for Civil, Electrical & Plumbing Works.
Minimum Three Building Projects of similar nature and complexity, substantially or fully completed over last 12 years (Building projects with construction area is 100,000 ±20% Sft or above.	In-Progress or completed within last 02 years, Minimum Two Office Building Projects of similar nature and complexity (Building projects with construction area is 100,000 ±20% Sft or above.	Minimum Two, Completed within last 05 years or In-Progress Projects in Islamabad Region of similar nature and complexity (Building projects with construction area around 100,000 ±20% Sft or above.

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Maximum Marks = 30	Maximum Marks = 5	Maximum Marks = 5
<p>(a) First Project = (50% of 30) = 15 Marks.</p> <p>(b) Second Project: (30% of 30) = 9 Marks.</p> <p>(c) Third Project: (20% of 30) = 6 Marks. (Subject to Claim Office Building Projects having construction area 100,000 ±20% Sft or above with minimum B+G+3 Floors or above).</p> <p>(i) In case of claim Projects having less construction area than 80,000 Sft with B+G+3 floors or above, marks will be calculated from the following formula: (Construction area of claim projects in Sft./ 80,000 Sft.) x Project-wise specified Marks (First/ Second/ Third).</p> <p>(ii) Marks on a pro-rata basis will be allocated if the claim project has less than B+G+3 floors.</p>	<p>(a) First Project = (70% of 10) = 3.5 Marks.</p> <p>(b) Second Project: (30% of 10) = 1.5 Marks. (Subject to claim Office Building Projects having construction area 100,000 ±20% Sft or above with minimum B+G+3 Floors or above).</p> <p>(i) In case of claim Projects having less construction area than 80,000 Sft with B+G+3 floors or above, marks will be calculated from the following formula: [(Construction area of claim projects in Sft./ 80,000 Sft) X Project-wise specified Marks (First/ Second)].</p> <p>(ii) Marks on a pro-rata basis will be allocated if the claim project has less than B+G+3 floors.</p>	<p>First Project: 03 Marks Second Project: 02 Marks. (Subject to claim Office Building Projects having construction area 100,000 ±20% Sft or above with minimum B+G+3 Floors or above).</p> <p>(i) In case of claim Projects having less construction area than 80,000 Sft with B+G+3 floors or above, marks will be calculated from the following formula: (Construction area of claim projects in Sft./ 80,000 Sft) x Project-wise specified Marks (First/ Second).</p> <p>(ii) Marks on a pro-rata basis will be allocated if the claim project has less than B+G+3 floors.</p>

Important Notes:

- (i) In case to claim private sector projects, a contract agreement and completion certificate may be provided and for physical verification, complete contact details of the owner(s)/ Employer(s) with address and exact location of projects otherwise 0 (zero) marks will be allocated.
- (ii) Letter of Award must be provided by applicants to claim in-progress public sector Projects otherwise 0 (zero) marks will be allocated.
- (iii) In case to claim private sector projects, contract agreement shall be provided and for physical verification, complete contact details of the owner(s)/ Employer(s) with address and exact location of projects otherwise 0 (zero) marks will be allocated.

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3.1.2.2 Personal Capability: Total: 20 Marks.

Marks will be awarded under this category using the following criteria. Please provide requisite information according to the respective Forms or otherwise use additional sheets for information.

Sr. No.	Description	Maximum Marks
I.	<p>Graduate Engineers having license with PEC currently on payroll of the Organization/ Applicant.</p> <p>i. Professional Engineers (Maximum 2 No.):</p> <ul style="list-style-type: none"> ➤ Professional Engineer (PE) having relevant experience 15 years or above (1 PE = 3 marks). ➤ Professional Engineer (PE) having relevant experience between 5 to 10 years (1 PE = 2 mark). ➤ Maximum Marks = 6. <p>ii. Registered Engineers (Maximum 4 No.)</p> <ul style="list-style-type: none"> ➤ Registered Engineer (RE) with 5 years or above experience (1 RE = 1 mark). ➤ Registered Engineer (RE) having experience between 2 to 5 years (1 RE = 0.5 marks). ➤ Maximum Marks = 4 	10 Marks
II.	<p>Diploma Engineers currently on payroll of the Organization/ Applicant.</p> <p>i. Associate Engineers (DAE) with 15 years or above experience (Max. 4 No.):</p> <ul style="list-style-type: none"> ➤ 1 DAE = 2 marks ➤ Maximum Marks = 8 <p>ii. Associate Engineers (DAE) with 08 years or above experience (Max. 2 No.)</p> <ul style="list-style-type: none"> ➤ 1 DAE = 1 mark ➤ Maximum Marks = 2 <p>Important Note: In case of experience less than 08 years and more than 5 years, 0.5 marks will be allocated per Associate Engineer. 0 (zero) mark for less than 5 years' experience of Associate Engineers.</p>	10 Marks
Total Marks for Personal Capabilities:		20

3.1.2.3 Equipment Capability: Total: 20 Marks.

Marks will be allocated based on the following criteria. Please provide requisite information according to the respective Forms or otherwise use additional sheets for information.

Sr. No.	Description of Equipment	Minimum No. Required	Maximum Marks
1	<p>Surveying Equipment:</p> <p>(i) Total Station with least count one Second.</p> <p>(ii) Level Machine with staff rod.</p>	1 No. Each	2
2	<p>Laboratory Equipment:</p> <p>(i) Concrete Cube/ Cylinder crushing machine (with calibration certificate).</p>	A set of each specified equipment	2

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	(ii) Concrete Slump Testing equipment. (iii) Concrete Cylinder Casting equipment with 12 Cylinders. (iv) Sieve analysis equipment.		
3	Earth Moving Equipment: (i) Excavator. (ii) Loader. (iii) Bobcat (Skid Steer Loader).	1 No. Each	3
4	Electric Steel Cutting & Bending Machine.	1 No.	1
5	Formwork including Scaffolding and/ or Jack Supports.	30,000 Sft.	2
6	Mixer Machine (minimum 0.2 cubic meter).	2	1
7	Electric Concrete Batching Plant (minimum 0.5 cubic meter/ batch or above).	1	2
8	Concrete Transit Mixers	2	1
9	Concrete Static Pump (minimum capacity: 50 cubic meter per hour) with 250' piping arrangements.	1 set	2
10	Tower Crane (minimum load: 06 tons at full arm length with approximate 130 feet height).	1	2
11	Generator (100 KVA).	1	2
Total Marks for Equipment Capability			20

3.1.2.4 Financial Soundness: Total: 20 Marks.

Marks will be allocated based on the following criteria. All relevant information shall be provided according to respective Forms or otherwise use additional sheets for information if any.

Sr. No.	Description	Maximum Marks
1	Available Bank Credit Line: For Rs. 150 million or above. 8 (eight) marks will be given. ➤ For limit less than 150 million, marks will be given as per formula: = (Available credit line in million / 150 million) X 8.	8
2	Average Working Capital: For Rs. 250 million or above in the last 05 years. 7 (seven) marks will be given. ➤ For Average Working Capital: less than Rs. 250 million, marks will be given as per formula: = [(Average Working Capital in last 05 years in million / 250 million) X 7].	7

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3	<p>Average Turnover in last 5 years: Rs. 1 billion or above.</p> <p>➤ For Average Turnover in last 5 years: less than Rs. 1 billion, marks will be given by following formula.</p> <p>= [(Average Annual Turnover in last 5 years in billions / 1 billion) X 5].</p>	5
Total Marks for Financial Soundness:		20

3.2 Joint Venture (JV):

Joint Ventures are not allowed.

3.3 Conflict of Interest: The applicant must not associate, nor have been associated in the past, with any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the Contract, over the last five years. Any such association may result in disqualification of the Applicant.

3.4 Updating Prequalification Information: Applicants shall be required to update the financial, personal and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification is no longer met at the time of bidding.

3.5 Other Factors:

3.5.1 Only organizations that have been prequalified under this procedure shall be invited to bid. A qualified organization or member of a qualified Consortium/ Association participate only in one bid for the Contract. If organization submits more than one bid, individually, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

3.5.2 The Employer reserves the right to:

- a. Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However, the Employer has to review the disqualified applications who originally do not meet the specified criteria for Prequalification.
- b. Reject or accept any applications; and
- c. Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligations to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

3.5.3 Applicants will be informed in writing on their official address, EPADS and PPRA website of the result of their applications.

4.0 EVALUATION CRITERIA

Applicants meeting the Mandatory Prequalification Criteria (Para-3.1.1) and minimum requirements in the Other Qualifying Criteria (Para-3.1.2) shall be considered for prequalification. No compromise shall be made on minimum requirements of 50% score in each category stipulated in Other Qualifying Criteria including overall minimum marks 70% or above in Other Qualifying Criteria.

5.0 ANNEXURES

- 5.1 ANNEX-A: LETTER OF PREQUALIFICATION APPLICATIONS.**
- 5.2 ANNEX-B: DECLARATION OF ULTIMATE BENEFICIAL OWNERS INFORMATION.**
- 5.3 ANNEX-C: UNDERTAKING.**

5.1 ANNEX-A: LETTER OF PREQUALIFICATION APPLICATIONS.

Letter of Application

(Letterhead of the Applicant including full postal address, telephone #, Fax #, email address, contact information)

Date:.....

To:

Convener Procurement Committee,
CCP Office (South), 9th Floor, ISE Towers,
Islamabad.

Sirs,

1. Being duly authorized to represent and act on behalf of..... (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the Project namely, Procurement of Constructor for Civil, Electrical & Plumbing Works for Construction of Office Building of Competition Commission of Pakistan in Sector G-10/4, Mauve Area Islamabad.
2. Attached to this letter are copies of original documents defining ¹:
 - (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or

the place of registration and the nationality of the owners (for applicants who are partnerships or individually owned firms).
3. The Procuring Agency (CCP) and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application², or regarding the resources, experience, and competence of the Applicant.

Pre-qualification of Constructors
(Package – I: Civil, Electrical, Plumbing & Fire Fighting Works)

4. The Procuring Agency (CCP) and its authorized representatives may contact the following persons for further information, if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (b) The Procuring Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
 - (ii) reject or accept any application, cancel the prequalification process, and reject applications; and
 - (c) The Procuring Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) hereabove.
 - (d) The Procuring Agency shall not be liable for the consequences of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) hereabove.

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6. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant)	For and on behalf of (name and signature)

5.2 ANNEX-B: DECLARATION OF ULTIMATE BENEFICIAL OWNERS (BO) INFORMATION.

(Constructors are required to submit the subject declaration as per following format on letterhead).

1. Complete Name.
2. Father’s Name/Spouse’s Name
3. CNIC/NICOP/Passport No.
4. Nationality:
5. Residential address:
6. Email address:
7. Date on which shareholding, control or interest acquired in the business.
8. In case of indirect shareholding, control or interest being exercised through intermediary companies, or other legal persons or legal arrangements in the chain of ownership or control, following additional particulars to be provided.

1	2.	3	4.	5.	6.	7.	8.	9.	10.
Name	Legal form (company / Limited liability/ Partnership/ Association of Persons/ Single Member Company/ Partnership Firm/ Trust/ Any other individual, bod corporate (to be specified).	Date of Incorporation/Registration	Name of Registering Authority	Business Address	Country	Email Address	Percentage of Shareholding, control, or interest of BO or legal person or legal arrangement.	Percentage of Shareholding, control or interest of legal person or legal arrangement in the Company	Identity of natural person who ultimately owns or controls the organization or legal person or arrangement

9. Information about the Board of Directors (details shall be provided regarding number of shares in the capital of the company as set opposite respective names).

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1.	2.	3.	4.	5.	6.	7.	8.	
Name and Surname (in Block Letters)	CNIC No. (in case of foreigner, Passport No.)	Father's/Husband 's Name in Full	Current Nationality	Any other Nationality(ies)	Occupation	Residential address in full or the registered/ principal office address for a subscriber other than natural person.	Name of shares taken by cash subscribe. (in figures and words)	
			Total numbers of shares taken (in figures and words)					

10. Any other information incidental to or relevant to Beneficial Owner(s).

Name, Signature:

(Person authorized to issue notices on behalf of the organization/ Authorized Person to give such details).

CNIC No. of signatory, Phone Number & email address:

Company Stamp:

Incorporated Address of Company:

5.3 Annex-C: Undertaking.

(This undertaking is required on the non-judicial stamp paper of Rs. 100/-, issued on the Name of Organization. This Undertaking is provided by Organization):

I, Mr. _____ s/o _____ having CNIC _____ from M/s. _____, working as _____ (Post in the organization), having its registered office at _____ do hereby solemnly affirm and declare as under:

- i. That M/s. _____ is not executed by any forum (judicial or quasi-judicial) in any criminal cases under the laws of Pakistan.
- ii. That M/s. _____ has not been backlisted by any National/ International Organization, financing agency or forum and is legally entitled to carry out its business activities in accordance with applicable standard business ethics and laws of Pakistan.
- iii. That the M/s. _____ have not been subject to financial crime nor have they compounded or entered any restructuring arrangements with their creditors in any capacity.
- iv. That I am solely and completely responsible for the authenticity of all the documents/ particulars/ information that have been furnished for the purpose of Prequalification and/or bidding processes which to the best of my knowledge are true, correct and with nothing concealed. If any information is found incorrect or misleading during or after scrutiny, the Employer/Procuring Agency reserves the right to reject our Pre- qualification/Bid proposals.
- v. If M/s. _____ is found in the list of Blacklisting Firms – Pakistan or relevant blacklisting link on PPRA website (www.ppra.org.pk), M/s. _____ application/ bid shall be rejected and disqualified for the bidding process.

Authorized Signature (in Full)
Name & Title of Signatory.

Name of Organization:

Address, Phone Number, e-mail address.

Organization Stamp.

6.0 FORMS

6.1 APPLICATION FORM A-1: GENERAL INFORMATION

6.2 APPLICATION FORM A-2: GENERAL EXPERIENCE RECORD.

6.3 APPLICATION FORM A-3: JOINT VENTURE SUMMARY.

6.4 APPLICATION FORM A-4: DETAILS OF CONTRACTS OF SIMILAR NATURE AND COMPLEXITY.

6.5 APPLICATION FORM A-5: SUMMARY SHEET: CURRENT CONTRACT COMMITMENT/ WORKS IN PROGRESS.

6.6 APPLICATION FORM A-6: PERSONAL CAPABILITIES.

6.7 APPLICATION FORM A-7: CANDIDATE SUMMARY

6.8 APPLICATION FORM A-8: EQUIPMENT CAPABILITIES.

6.9 APPLICATION FORM A-9: FINANCIAL SOUNDNESS

6.10 APPLICATION FORM A-10: ARBITRATION/ LITIGATION HISTORY.

6.1 Application Form A-1: General Information

All organizations applying for prequalification are requested to complete the information in this form.

Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	Name of Organization:	
2.	Head Office Address:	
3.	Telephone:	Contact Person: Name: Title: Phone Number:
4.	Fax:	E-mail Address:
5.	Place of Incorporation/Registration:	Year of incorporation/registration:

<i>NATIONALITY OF OWNERS</i>		
	<i>NAME</i>	<i>NATIONALITY</i>
<i>1.</i>		
<i>2.</i>		
<i>3.</i>		
<i>4.</i>		
<i>5.</i>		

6.2 Application Form A-2: General Experience Record.

Name of Applicant.

All organizations are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant in terms of the amounts billed to clients for each year for work in progress or completed over the past three years.

Annual Turnover (Construction Projects only)		
Year	Turnover (in actual currency)	Equivalent Pak Rupees in millions
2022-23 or 2023-24		
2021-22 or 2022-23		
2020-21 or 2021-22		

6.3 Application Form A-3: Joint Venture Summary.

Note: NOT APPLICABLE

Application Form A-4: Details of Contracts of Similar Nature and Complexity.

<i>Name of Applicant</i>

Use Separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address with contract details and location of Project.
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify.
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor
6.	Value of the total contract (in specified currencies) at completion or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award (Letter of Commencement):
9.	Date of Completion: Date of TOC: _____, Date of DLC: _____
10.	Contract Duration (Years and Months): Please specify original and extended contract duration. _____ Years _____ Months
11.	Specified Requirements*
12.	The total Price Adjustment till completion or in-progress contract (till October-2024):

* _____
Insert any specific criteria required for particular operations, such as annual volume of earthmoving, underground excavation, or placing concrete etc. The applicant may provide details of executed specialized works or achievements etc.

6.5 Application Form A-5: Summary Sheet: Current Contract Commitment/ Works in Progress.

Name of Applicant.

Applicants should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued. You are also required to attach Contract Agreement/ Letter of Acceptance or Work Order/ Purchase Order/ Letter of Intent.

Name of Contract	Value of Outstanding work (Equivalent Pak Rs. millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

6.6 APPLICATION FORM A-6: PERSONAL CAPABILITIES.

NAME OF APPLICANT:

For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-7)

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

6.7 Application Form A-7: Candidate Summary

Attach signed and stamped CV of personals on following format.

Name of Applicant:

	Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of current employer of candidate:	
	Address of employer of candidate:	
	Telephone	Contact (manager/personnel officer)
	Fax	E-mail address:
	Job title of candidate	Years with present employer

Summarize professional experience over the last 15 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company /Project /Position /Relevant technical and management experience
From	To	

6.8 APPLICATION FORM A-8: EQUIPMENT CAPABILITIES.

NAME OF APPLICANT:

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 3.1.4 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	6. Current condition:
	7. Details of current commitments	
Source	8. Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner or member of JV.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

6.9 APPLICATION FORM A-9: FINANCIAL CAPABILITY/SOUNDNESS

NAME OF APPLICANT:

*Applicants should provide financial information to demonstrate that they meet the requirements stated in the Prequalification documents. Each applicant must fill-in this form. If necessary, use separate sheets to provide complete Banker Information. A copy of the **Audited Balance Sheets/ financial statements** for the last **three years** should be attached.*

Banker	Name of banker		
	Address of banker		
	Telephone:		Contact name and title:
	Fax:		E-Mail:

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous three years, based upon known commitments, projected assets and liabilities in Pak. Rupees equivalent for the next two years.

Financial information Pak Rs. or equivalent.	Actual previous three year			Projected Next two years
	2020-21	2021-22	2022-23	
1. Total assets				
2. Current assets				
3. Total liabilities				
4. Current liabilities				
5. Profits before taxes				
6. Profits after taxes				

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Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments as per requirement of the prequalification documents.

Source of financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last three years.

Also provide information about working capital for the last 03 years and annual turnover for the last 03 years for the organization.

6.10 APPLICATION FORM A-10: ARBITRATION/ LITIGATION HISTORY.

NAME OF APPLICANT:

Applicants should provide information on any history of arbitration and/ or litigation resulting from contracts executed in the last ten years or currently under execution.

Year	Description of Contract	Award FOR or AGAINST Applicant	Name of client, Causes of Arbitration/ Litigation, and matter in dispute.	Disputed amount (current value Pak Rs. or equivalent)	Remarks by the Applicants

7.0 Check List of Required Documents with Prequalification Application:

Kindly provide information and fill the requisite Forms in respect of Prequalification Criteria stipulated in the prequalification documents. Please use additional sheets for further information if forms are not available for the requisite information.

Requirement	Description	Tick (If submitted)
PEC License	C-1 or above with Specified Codes as listed.	
NTN/STRN	Proof of NTN/STRN and applicants status on ATL List.	
Audited Financial Statements	Last 03 years.	
Tax Returns	Last 03 years.	
Bank Statements	Last 03 years.	
Tax Returns	Last 03 years	
Working Capital	Last 03 years.	
Annual Turnover	Last 03 years.	
Arbitration/ Litigation History	Last 10 years on prescribed Form A – 10.	
Tentative Schedule/ Programme of Work	On Primavera P6 Project Planner for Deliverables of Package-I (High Level).	
Declaration of Ultimate BO information	On prescribed Format attached to Annex-B on letterhead of Organization.	
Undertaking	On prescribed Format attached at Annex-C.	
Letter of Prequalification Application	As per prescribed format attached to Annex-A	
General Information	As Per prescribed Application Form A-1.	
General Experience Record	As per Application Form A-2	
Contracts of Similar Nature	As per Application Form A-4.	
Current/ In-Progress Contracts	As per Application Form A-5.	
Personal Capability	As per Application Form A-6.	
Candidate Summary	As per Application Form A-7.	
Equipment Capability	As per Application Form A-8.	
Financial Soundness	As per Application Form A-9.	
Arbitration/ Litigation History	As per Application Form A-10.	
Banker's certificate	For the available bank credit line in the recent dates.	
Any other document	As per information to be provided by the applicant.	

**EXPRESSION OF INTEREST FOR PRE-QUALIFICATION OF CONSTRUCTORS
(PACKAGE – I: CIVIL, ELECTRICAL & PLUMBING WORKS)**