

# Expression of Interest (EOI)

## Pre-qualification of Consultants for

Survey, Feasibility Study, Architecture, Engineering, Interior Designs and  
Detailed Construction Supervision for Construction of Office Building of

### **COMPETITION COMMISSION OF PAKISTAN**

situated at Sector G-10/4, Mauve Area Islamabad.

Competition Commission of Pakistan (CCP), invites pre-qualification applications from renowned consultancy firms/companies/Joint Ventures etc., registered with Income Tax and Sales Tax Departments and who are on active taxpayers list of Federal Board of Revenue, having relevant experience of designing buildings (with specialized code) and well conversant with CDA building bylaws, for Consultancy Services of Survey, Feasibility Study, Designs of Architecture, Engineering, Interiors and Detailed Construction Supervision thereof, for the Construction of Office Building of Competition Commission of Pakistan, situated at Sector G-10/4, Mauve Area Islamabad.

Pre-Qualification Document, containing requisite information in accordance with Procurement of Consultancy Services Regulations – 2010, will be available from 24<sup>th</sup> December-2019 on the websites of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Competition Commission of Pakistan ([www.cc.gov.pk](http://www.cc.gov.pk)) and can be collected from the undersigned during office hours (0900 hours till 1700 hours) for the aforesaid consultancy services upon payment of Rs. 2,000/- (Rupees Two Thousand Only) in shape of pay-order/demand draft/cheque etc., in favor of Competition Commission of Pakistan.

The date & time of submission & Opening of Pre-Qualification applications is as under:

<b>Date &amp; Time of Submission &amp; Opening of Pre-Qualification Applications</b>
Date of Submission: upto 09 <sup>th</sup> January-2020.
Closing Time of Submission: 1130 hours upto 09 <sup>th</sup> January-2020.
Time of Opening: 1215 hours on 09 <sup>th</sup> January-2010.

The Pre-Qualification applications for aforesaid services, prepared in accordance with instructions contained in the pre-qualification document, must reach the undersigned on or before the date & time as stated above.

The advertisement is also available on websites of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Competition Commission of Pakistan ([www.cc.gov.pk](http://www.cc.gov.pk)).

The Competition Commission of Pakistan (CCP) reserves the rights to annul the aforesaid procurement process in line with relevant public procurement rules.

Deputy Director (Admin)

**COMPETITION COMMISSION OF PAKISTAN**

**GOVERNMENT OF PAKISTAN**

9<sup>th</sup> Floor, ISE Towers, 55-B, Jinnah Avenue, Islamabad.

Tel: +92-51-9100260-3, ext: 261, Fax: +92-51-9100258

# Expression of Interest (EOI) Pre-qualification of Consultants

for

Survey, Feasibility Study, Architecture, Engineering,  
Interior Designs and Detailed Construction  
Supervision for Construction of Office Building of  
**COMPETITION COMMISSION OF PAKISTAN**  
Situated at Sector G-10/4, Mauve Area Islamabad.



**COMPETITION COMMISSION OF PAKISTAN**  
**GOVERNMENT OF PAKISTAN**

9<sup>th</sup> Floor, ISE Towers, 55-B, Jinnah Avenue, Islamabad.  
Tel: +09-51-9100295, Fax: +92-51-9100258

(December-2019)

## **OVERVIEW**

The Competition Commission of Pakistan (CCP) is an independent quasi-regulatory, quasi-judicial body that helps to ensure healthy competition between companies for the benefit of the economy. The Competition Commission of Pakistan (CCP) was established on 2 October 2007 under the Competition Ordinance, 2007, currently Competition Act, 2010 (the Act). Major aim of the Act is to provide for a legal framework to create a business environment based on healthy competition for improving economic efficiency, developing competitiveness and protecting consumers from anti-competitive practices.

This Pre-Qualification Document is designed for pre-qualification of the consultants/consultancy firms/companies/Joint Ventures etc. for further participation of such pre-qualified consultants in the procurement process and subsequently to procure consultants/ consultancy firms/JV etc. to carry-out services for Survey, Feasibility Study, Architecture, Engineering, Interior Designs and Detailed Construction Supervision including all related & allied services required for the Construction of the Office building of Competition Commission of Pakistan situated at Sector G-10/4, Mauve Area Islamabad.

This pre-qualification document is harmonized with the guidelines of Public Procurement Rules and relevant pre-qualification documents for consultants of Pakistan Engineering Council (PEC).

**TABLE OF CONTENTS**

<b>Sec.</b>	<b>DESCRIPTION</b>	<b>PAGE NO.</b>
1.	Advertisement for Expression of Interest (EOI) .....	04
2.	Introduction, Salient Features & Scope of Work of Consultants .....	05-08
3.	Eligibility of Consultants .....	08
4.	Evaluation Criteria .....	08-11
5.	Additional Documents accompanied with Pre-qualification Application .....	11
6.	Finalization of Pre-Qualified Consultants .....	12
7.	Checklist of Submission of Pre-qualification Application .....	12

**ANNEXURES**

**Annex-A**

A-1	Summary List of Projects Designed & Supervised by the Firm	13
A-2	Format of Short CV of Principal Staff	14
A-3	Organization Chart, showing Lead, Senior & Junior Positions	15
A-3	Comparative Overview of Firms/Company/Individual Consultant	16-17

**Annex-B**

B-1	Information Form	18-19
B-2	Experience of Consultant	20
B-3	Format for Curriculum Vitae of Proposed Experts	21

**Annex-C**

**Sub-Criteria Forms**

C-1	Qualification/Experience of the Firm	22
C-2	Evaluation of Nominated Expertise/Consultant Staff	23
C-2(I)	Categorization of Academic & General Qualification of Nominated Staff	24
C-2(II)	Categorization of Professional Experience of Nominated staff	25

**EXPRESSION OF INTEREST (EOI)**  
**Pre-Qualification of Consultants**  
for  
**Survey, Feasibility Study, Architecture, Engineering, Interior Designs and**  
**Detailed Construction Supervision for Construction of Office Building of**  
**COMPETITION COMMISSION OF PAKISTAN**  
**situated at Sector G-10/4 Mauve Area Islamabad.**

---

Competition Commission of Pakistan (CCP), invites pre-qualification applications from renowned consultants/consultancy firms/companies/Joint Ventures etc., registered with Income Tax and Sales Tax Departments and who are on active taxpayers list of Federal Board of Revenue, having relevant experience of designing buildings (with specialized code) and well conversant with CDA building bylaws, for Consultancy Services of Survey, Feasibility Study, Architecture, Engineering, Interior Designs and Detailed Construction Supervision thereof, for the Construction of Office Building of Competition Commission of Pakistan, situated at Sector G-10/4 Mauve Area Islamabad.

Pre-Qualification Document, containing requisite information in accordance with Procurement of Consultancy Services Regulations – 2010, will be available from 24<sup>th</sup> December-2019 on the websites of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Competition Commission of Pakistan ([www.cc.gov.pk](http://www.cc.gov.pk)) and can be collected from the undersigned during office hours (0900 hours till 1700 hours) for the aforesaid consultancy services upon payment of Rs. 2,000/- (Rupees Two Thousand Only) in shape of pay-order/demand draft/cheque etc., in favor of Competition Commission of Pakistan.

The date & time of submission & Opening of Pre-Qualification applications is as under:

<b>Date &amp; Time of Submission &amp; Opening of Pre-Qualification Applications</b>
Date of Submission: upto 09 <sup>th</sup> January-2020.
Closing Time of Submission: 1130 hours upto 09 <sup>th</sup> January-2020.
Time of Opening: 1215 hours on 09 <sup>th</sup> January-2010.

The Pre-Qualification applications for aforesaid services, prepared in accordance with instructions contained in the pre-qualification document, must reach the undersigned on or before the date & time as stated above.

The advertisement is also available on websites of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Competition Commission of Pakistan ([www.cc.gov.pk](http://www.cc.gov.pk)).

The Competition Commission of Pakistan (CCP) reserves the rights to annul the aforesaid procurement process in line with relevant public procurement rules.

Deputy Director (Admin)  
**COMPETITION COMMISSION OF PAKISTAN**  
**GOVERNMENT OF PAKISTAN**

9<sup>th</sup> Floor, ISE Towers, 55-B, Jinnah Avenue, Islamabad.  
Tel: +92-51-9100260-3, ext: 261, Fax: +92-51-9100258

## **2. Introduction**

The Competition Commission of Pakistan (CCP) intends to construct a building (Project) on approximate 06 kanal plot (200 ft. x 140 ft.) situated at Sector G-10/4 Mauve Area Islamabad. The primary reason for constructing this building is to house the Competition Commission of Pakistan.

The Proposed CCP Office Building should blend functionality with elegance and style to deliver the projects that will not only enhance the surrounding developments but will have an identity of its own. The building designs are to be modern yet subtle keeping with local prominent theme. The Architecture must identify with the culture and be built from environment friendly building materials, which conforms the project as smart and green building.

The building exterior (Façade) is intended to be an Architectural Statement of Quality and Stature that embodies a luxury destination. The designs should be environment friendly and earthquake resistant. Optimum traffic circulation and security aspects are required to form an integral part of the designs.

### **2.1 Salient Features of Project:**

Salient feature of the CCP office building (project) includes:

- ✓ The Plot is approximately 06 kanals having dimension of 200'x 140'.
- ✓ 2B + G + 5 story building amidst corporate use with FAR: 1:1.75:
- ✓ Maximum permissible ground coverage is 40% & compulsory open spaces for 100'x140' plot is Front: 40', Rear: 20', Sides: 15' each and for 100'X280' plot is Front: 40', Rear: 40', Sides: 15' each.
- ✓ High quality corporate offices, along with ample parking space;
- ✓ An iconic building to reflect the image of Competition Commission of Pakistan.
- ✓ The CCP building shall include entire components of smart & modern building designs in Architecture, Engineering & Interiors.
- ✓ A complete green & smart building as per current CDA bye Laws for mauve Area at Sector G-10/4, Islamabad.

### **2.2 Scope of Services:**

The scope of consultancy services which will be solicited from the pre-qualified consultants/Consultancy Firm/Joint Venture (JV) etc. through Request for Proposal (RFP) for the Construction of CCP Office Building is not limited to following:

- 1) Conduct Preliminary Study including preliminary project survey, feasibility study according to preliminary project proposals and provide inception report of proposed project.
- 2) Development of Detailed Concept Plan based on approved preliminary project proposal.
- 3) Topographic Survey of site (CCP Plot).

- 4) Geotechnical/ Soil Investigation at site (CCP Plot).
- 5) Preparation of Detailed Survey & Financial Feasibility (PC –II).
- 6) Preparation of Schematic Design based on approved Detailed Concept Plan & Detailed Financial Feasibility.
- 7) Preparation of façade of building with the consent of CCP with different options not less than 4 in numbers.
- 8) Preparation of Pre–Qualification Documents of Contractors/Constructors.
- 9) Preparation of Evaluation Report of Pre – Qualification applications of Contractors/Constructors.
- 10) Detail Planning:
  - Preparation of Submission Drawings in accordance with Bye Laws of Local Building Control Authority.
  - Prepare all relevant documents for approval of height clearance from CAA (Civil Aviation Authority), if required.
  - Presentation of Designs and plans for Design Vetting Committee of Local Building Control Authority (CDA) for approval.
  - Follow the complete procedure for the approval of buildings plans including fire-fighting plans from Local Building Control Authority (CDA).
  - The structural design of building shall be vetted from 3rd Party structural consultant approved from Local Building Control Authority by the CCP. Consultants shall provide complete structural details to 3<sup>rd</sup> party consultant in hard and soft format including design calculations etc. for necessary vetting purposes.
  - Environmental Impact Assessment/ Initial Environment Examination and Traffic Management Study and their approval from relevant controlling authority, if required.
  - Proposed value engineering in building works at appropriate phase with relevant information etc.
  - Detailed Designing of Project for Architecture & Engineering Design, etc. based on following deliverables.
    - a) Architecture Design.
    - b) Structural Design.
    - c) Electrical Design.
    - d) Plumbing Design.
    - e) Fire Fighting Design.
    - f) HVAC Design.
    - g) Vertical Transportation System Design.
    - h) Building Management System Design.
    - i) Land Scape Design.
    - j) Building Maintenance Unit Design.
    - k) Access Control System Design.

- l) Traffic Entrance & Exit Design.
  - m) Parking System Design.
  - n) Photo Electric Cell system design.
  - o) The building shall have best features of smart and green building designs.
- 11) Proposed phases of project for the solicitation of bids and its execution.
  - 12) Preparation of BOQ, Specifications, Conditions of Contract, Particular Conditions of Contract, Evaluation Criteria, Instruction to Bidders, bidding data, Appendices to Bid, tender drawings, bidding/tender drawings based on standard Bidding/Tender Documents of Pakistan Engineering Council (PEC) as notified by Public Procurement Regulatory Authority (PPRA).
  - 13) Preparation of Detailed Engineer's Estimate with detailed breakdown of each item rates supported by suppliers/manufacturer/vendors quotes/rates etc.
  - 14) Preparation of Complete PC-1 in all respects as per planning commission format.
  - 15) Preparation of the Model of the Building, if required by CCP.
  - 16) Top Supervision of Construction Contracts through respective Designers of respective work during Building & Post Building Phase including their fortnightly visits at site.
  - 17) Preparation of the Electrical Design Book and solicitation of the approval of Electrical Design Book from concerned Electrical Supply & Local Approval Authority (IESCO).
  - 18) PEC Service Codes for Construction Management & Detail Supervision:
    - 0546 – Supervision / Inspection of Construction,
    - 0547 – Supervision / Inspection of Equipment Installation,
    - 0549 – Technical Assistance & Advisory Services,
    - 0550 – Start Up Operations.
  - 19) Construction Management with applicable international Standards.
  - 20) Detailed Construction Supervision of entire Works / Execution of Contracts.
  - 21) Preparation of Operation / Management and Maintenance SOPs.
  - 22) Progress Reports (As per Planning Commission Form PC-III).
    - Monthly Progress Reports.
    - Quarterly Progress Reports.
    - Annual Progress Reports.
  - 23) Earned Value Management (updates required on fortnightly basis).
  - 24) Completion Report of Project (As Per Planning Commission Form PC – IV).
  - 25) Preparation of Punch List before issuance of Taking Over Certificate (TOC) & supervision for removal of Defective Works during Specified Defects Liability Period.
  - 26) Review and Verification of As Built Drawings.



- 27) Checking & verification of Interim/ statement at completion/ Final monthly statements of Contractors including verification of final statement of works.
- 28) Checking of entire submittals & their Approvals with consent of Employer.
- 29) Approvals of Construction Methodology & Construction Supervisory Staff with consent of Employer.
- 30) Approval of Baseline / revised Schedules / programme of works with consent of Employer.
- 31) Preparation of Scope of Work, which will be defined in Construction Contracts of Contractors.
- 32) Interpretation of construction contract clauses, as and when required, during currency of construction contract supported through legal advices etc.
- 33) Detailed Construction Supervision with dedicated detail supervision team of complete works with Quality Assurance and Quality Control.
- 34) Checking of Construction Materials etc.
- 35) Assure testing of proposed all building materials.
- 36) Issuance of Construction Drawings.
- 37) Adopt Change Control Mechanism.
- 38) Construction & Contract Management/ contract administration of execution of contracts.
- 39) The Consultants shall act as "The Engineer" of the Project.
- 40) The Consultant shall as requested by the Employer/Client/Owner from time to time attend and participate in other meetings held in relation to the Project and prepare minutes thereof where appropriate.

### **3. Eligibility of Consultants:**

This Invitation for Pre-Qualification of Consultants is open to all companies/firms/joint ventures (JV) etc. meeting with the following mandatory requirements. Please provide photocopies of requisite documents.

- Duly licensed/registered by the Pakistan Engineering Council (PEC) & Pakistan Council of Architects and Town Planners (PCATP).
- Proposed Design Engineers shall be member(s) of PEC.
- The Proposed Architect shall be a member of PCATP and having license from CDA.
- Enlisted by the Federal Board of Revenue (FBR) as active taxpayer.

Consultancy Firms, not fulfilling the aforesaid mandatory requirements for eligibility, shall not be considered for further evaluation as per evaluation criteria provided under Section-4 (Evaluation Criteria).

### **4. Evaluation Criteria:**

Consultants/consultancy firms/Joint Ventures, fulfilling the eligibility requirements as stated above in section-3, shall only be considered for further evaluation as per evaluation criteria provided hereunder.

The minimum threshold marks for the qualification of consultants/ consultancy firms/ Joint Ventures etc. in the pre-qualification process shall be 60% of the total points.

**4.1 The evaluation criteria weightage for pre-qualification of consultants shall be as under:**

- i. Experience of Consultants/ Consultancy Firm/JV : 30% of Total Points.
- ii. Quality of Consultant's Personal (staff) Expertise : 70% of Total Points.

**Evaluation of Experience of Consultants/ Consultancy Firms/JV (30%):**

The Experience of Consultants (30% of Total Points) further categorized into following three heads.

- Weightage of Specific Experience : 70%
- Weightage of General Experience : 25%
- Weightage of Local Office in Islamabad/ Rawalpindi : 05%

Please check ANNEX-C, Form C-1 for sub-criteria form.

**Evaluation for Specific Experience (70%):**

The evaluation of specific experience is based on similar projects in magnitude and complexity, for the purpose of ranking of the firms for inclusion in the shortlisting/ Pre-qualification. The three (03) number of similar projects within last 10 years, shall carry 100% marks in specific experience and the distribution of marks is as under.

No. of Similar Projects	weightage (Max)	Cumulative weightage
1 <sup>st</sup> Project	70 %	70%
2 <sup>nd</sup> Project	20 %	90%
3 <sup>rd</sup> Project	10%	100%

The following is sub-criteria with respective weightage for each similar project in Specific Experience.

- Survey & Feasibility Study – 10%.
- Architecture Design – 20%
- Engineering Designs – 30%
- Interior Design – 10%
- Procurement of Constructors – 10%
- Detailed Construction Supervision – 20%

Please check ANNEX-C, Form C-1 for sub-criteria form to submit required details accordingly.

**Evaluation for General Experience (25%):**

The evaluation of general experience is based on general projects undertaken by consultants/ consultancy firms/JV. The ten (10) number of general projects within last 12 years, shall contribute 100% marks in general experience. The distribution of marks is as under.

Maximum Number of Projects is fixed as 10		
No. of General Projects	Max. Weightage	Max. Cumulative Weightage
Min: 2	25%	25%
3-5	35%	60%
6-7	25%	85%
8-9	10%	95%
10	5%	100%

The following is sub-criteria with respective weightage for general projects in General Experience of consultants.

- Survey & Feasibility Study – 10%.
- Designs of Project – 60%
- Procurement – 10%
- Construction Management – 20%

Please check ANNEX-C, Form C-1 for sub-criteria form and submit required details accordingly.

**Evaluation for Local Office of Consultants for Design Services (05%):**

If the design office is located in Islamabad/ Rawalpindi for Design Consultancy Services (Survey, Feasibility Study, Designs of Architecture, Engineering and Interiors) then 05% marks shall be provided as per categorization stipulated in form C-1 at ANNEX-C, otherwise no marks shall be provided under this category.

Please check ANNEX-C, Form C-1 for sub-criteria form for distribution of percentage/ marks in this category and submit required details accordingly.

**4.2 Evaluation of Quality of Consultants Personals (Staff): (70 Marks)**

The Consultant's personals (staff) will be evaluated on the basis of the following two items of qualification as demonstrated in their C.Vs:-

- i) Academic & General Qualification – 30% (21 Marks)
- ✓ Basic Qualification/ Degree (Specified Disciplines) – 80%
  - ✓ Masters/ Post Graduate (Specified Disciplines) – 90%
  - ✓ Ph.D./ Relevant Qualification (Specified Disciplines) – 100%
- Disciplines are specified at Form C-2(I).

Detailed Evaluation Mechanism: Weightages and Marks are already listed at Sub-Criteria Form C-2 (I):

- 1) If any resource/discipline/nominated staff is having relevant Ph.D./ relevant qualification, then full marks against Basic and Post Graduate qualification shall be awarded.
- 2) If any resource/discipline/nominated staff is having relevant Post graduate qualification then full marks against Basic qualification shall be awarded.

Please submit details according to sub-criteria form C-2 (I) under Form C-2 at AANEX-C. Wherein detailed categorization/ distribution of marks has already been provided for Academic & General Qualification of nominated consultant's staff, which shall be implemented for detailed evaluation purposes.

- ii) Professional Experience of Nominated Staff – 70% (49 Marks)
  - Specific (similar projects) – 80% (39.2 Marks)
    - ✓ Lead Position – 100% (minimum 1 Project)
    - ✓ Senior Position - 60% (minimum 1 Project)
    - ✓ Junior Position – 20% (minimum 1 Project)
  - General – 20% (9.8 Marks)
    - ✓ Lead Position – 100% (minimum 1 Project)
    - ✓ Senior Position - 60% (Minimum 1 Project)
    - ✓ Junior Position – 20% (Minimum 1 Project)

Detailed Evaluation Mechanism: Weightages and Marks are already listed at Sub-Criteria Form C-2 (II):

- 1) If any resource/discipline/nominated staff is working at Lead Position on similar and/ or general projects then complete marks for Senior & Junior Position will be awarded in respective experience.
- 2) If any resource/discipline/nominated staff is working at Senior Position on similar and/ or general projects then complete marks for Junior Position will be awarded in respective experience.
- 3) If any discipline has worked more than 1 similar Projects then complete marks against General experience shall be awarded.

Please submit details according to sub-criteria form C-2 (II) under Form C-2 at ANNEX-C, wherein detailed categorization/ distribution of marks has already been provided for Professional experience of nominated consultant's staff, which shall be implemented for detailed evaluation.

**5. Additional Documents accompanied with Pre-Qualification Application:**

Firms/Consultants/consultancy JV etc. are required to submit following documents (in addition to already solicited documents required for eligibility and evaluation of consultants) with their pre-qualification applications.

- (a) Company Profile with details of address of consultancy office(s).
- (b) Consultancy Registration/ License from PEC and Registration with PCATP for current year and copies of registration from PEC/PCATP of nominated design engineers, architects etc.
- (c) Architect License from CDA (Minimum 1 Architect).
- (d) NTN Registration No. and Sales Tax Registration No.
- (e) Organization Chart of Consultancy firm/company/Consultants/JV, detailing enough for Lead Positions, Senior Positions and Junior Positions.
- (f) Details of International Affiliations.
- (g) Details of in-hand Projects with client's details and their status with approximate fee of design and supervision services.
- (h) Undertaking on stamp paper that firm is not blacklisted by any Provisional or Federal Government Department, Agency, Organization or autonomous body or any private sector organization in Pakistan.
- (i) Last 3 years financial statements.

**6. Finalization of Pre-Qualification of Consultants/ Shortlisting of Consultants:**

- The consultants/ consulting Firm/ Company/JV etc. shall be evaluated by Selection Committee, appointed by the CCP, in accordance with their submitted pre-qualification applications as per eligibility requirements and evaluation criteria thereon.
- The committee having right for solicitation of clarifications regarding submitted details/ documents/requirements from the consultants/JV/firm/company etc.
- The selection committee appointed by CCP, will prepare a comparative statement of marks obtained by the competing firm/companies/consultants/JV etc.
- The evaluation report of Pre-Qualification Process of Consultants shall be placed on CCP's website and PPRA Website.
- The applicants securing 60 or above marks shall be considered as Pre-Qualified Consultants/ Consultancy firms/Company/JV etc.
- The prequalified companies/firms/consultants/JV etc. shall only be eligible for further procurement process and invited to submit technical and financial proposals solicited through RFP (Request for Proposal) by Competition Commission of Pakistan.

**7. Checklist for the Submission of pre-Qualification Application:**

- ✓ **Mandatory requirements/ Documents for establishing eligibility of Consultants/ Consultancy firm/Company/JV etc.**  
(Section-3 of Pre-Qualification Documents).
  - ✓ **Organization Chart (in detail) showing Lead, Senior & Junior Positions.**  
(Form A-3 at ANNEX-A).
  - ✓ **Specific experience of Consultants for minimum 03 similar Projects within last 10 years.**  
(Form C-1 at ANNEX-C, Form A-1 at ANNEX-A & Form B-2 at ANNEX-B and also check section-4 for providing details).
  - ✓ **General experience of Consultants for minimum 10 projects within last 12 years.**  
(Form C-1 at ANNEX-C, Form A-1 at ANNEX-A & Form B-2 at ANNEX-B and also check section-4 for providing details).
  - ✓ **Information/ details about Local Office for Design Services.**  
(Form C-1 at ANNEX-C and also check section-4 for providing details).
  - ✓ **Academic Qualification & Experience of Nominated Consultants Staff.**  
(Form C-2 with Sub-Criteria Form C-2(I) at ANNEX-C & Form B-3 at ANNEX-B and also check section-4 for providing details).
  - ✓ **Professional Experience of Nominated Consultants Staff.**  
(Form C-2 with Sub-Criteria Form C-2(II) at ANNEX-C & Form B-3 at ANNEX-B and also check for section-4 for providing details).
  - ✓ **CV of PRINCIPAL STAFF.**  
(Form A-2 of ANNEX-A).
  - ✓ **Submission of Information Form.**  
(Form B-1 at ANNEX-B).
  - ✓ **Submission of Documents required as per Section-5 of Pre-qualification documents.**  
(Section: 5 - Additional Documents accompanied with Pre-Qualification Applications)
-

**ANNEX-A  
Form A-1**

**Survey, Feasibility Study, Architecture, Engineering & Interiors Designs and  
Detailed Construction Supervision for the Construction of CCP Building, Sector  
G-10/4, Mauve Area Islamabad.**

**SUMMARY LIST OF PROJECTS DESIGNED & SUPERVISED BY THE  
CONSULTANTS.  
(Specific & General Projects)**

Sr. No.	Name of the Project	Location Province/ Country	Client	Total Cost of the Project (PC-1 Cost)	Implementation Start & Completion/ (Current Status)	Handled as: <ul style="list-style-type: none"> <li>• Single Firm/</li> <li>• Lead Firm/</li> <li>• Joint Venture</li> <li>• Others</li> </ul>	Total Cost of Services Provided by the Firm	Cost of Services provided by the Firm	Scope of Services <ul style="list-style-type: none"> <li>• Feasibility</li> <li>• Survey &amp; Investigation</li> <li>• Quality Control</li> <li>• Project Monitoring</li> <li>• O &amp; M</li> <li>• Designs</li> <li>• Procurement</li> <li>• Construction Supervision.</li> <li>• Others</li> </ul>	Scope of Project Components / Volume of Works etc.

**FORMAT OF SHORT CV OF PRINCIPAL STAFF**

1. Name :
2. Profession/Expertise :
3. Date of Birth :
4. Years with the Firm :
5. Nature of experience in this firm and others :
6. Membership/ Affiliations of Professional Bodies :
7. Complete Educational Details :
8. Other Training Details :
9. Knowledge of Languages (national & International) :
10. Key Qualifications (Maximum  $\frac{3}{4}$  of a page) :
11. Specific Experience (Building Projects Only) :
12. General Experience :
13. Total Professional Experience :
14. Complete Employment Record :
15. Countries of Work Experience :
16. Other Details/ Information :

**ANNEX-A  
Form A-3**

**Organization Chart of Consultancy Firm/Company/JV etc.  
(Providing/ Showing Lead, Senior & Junior Positions)**



**(Survey, Feasibility Study, Designs of Architecture, Engineering, Interiors and Detailed Construction Supervising of the Construction of CCP Office Building Islamabad)  
COMPARATIVE OVERVIEW OF FIRMS**

Sr. No.	Description/Items of Comparison	Firms/Groups			
		Name of Firm/ Group	Name of Firm/ Group	Name of Firm/ Group	Name of Firm/ Group

A. Experience of Firm

- Relevant Work Experience (specific experience)  
Minimum 03 projects for  
100% Points)
  - Survey & Feasibility Studies: F
  - Architecture Design : A
  - Engineering Designs : D
  - Procurement Services : P
  - Construction Supervision : C
  - Quality Control : Q
  - O&M : O
  - Project Monitoring &  
Controlling : M

B. Experience of Firm (General Experience)

- Survey & Feasibility Studies: F
- Designs : D
- Procurement Services : P
- Construction Management : C

**(Survey, Feasibility Study, Designs of Architecture, Engineering & Interiors and Detailed Construction Supervision of  
Construction of CCP Building Islamabad)  
COMPARATIVE OVERVIEW OF FIRMS**

Sr. No.	Description/Items of Comparison	Firms/Groups			
		Name of Firm/ Group	Name of Firm/ Group	Name of Firm/ Group	Name of Firm/ Group

**B. Quality of Principal Staff  
(Maximum 7 preferably 5)**

**1. Education**

- i) Basic Degree
- ii) Additional Degrees

**2. Professional Experience  
(No. of years)**

- i) Total
- ii) Relevant/ specific experience.
- iii) General experience.

**ANNEX-B**

**Form-B-1**

Deputy Director Administration  
Competition Commission of Pakistan

**Assignment** : \_\_\_\_\_  
**Project** : \_\_\_\_\_  
**Date** : \_\_\_\_\_

**INFORMATION FORM**

1. Name of consultants [Lead partner if association]
  - Address
  - Telephone No(s)
  - Fax Number
  - E-mail Address
  - Registration No. with PEC alongwith Registered Office Address.
  - Registration with PCATP.
  - License of Architect from CDA.
2. Description of consulting firm (ownership/organization)
3. Experience (Number of Years)
  - national
  - International
4. Name(s) and Address (es) of Associates, if a JV; their short description and description of their role in the JV/Association.
5. Experience of the Consultants (on appended forms) during the past years:  
Specific (3 Projects of similar magnitude and complexity during last 10 years)  
General (10 Projects in all Fields but not completely relevant during last 12 years)

6. Organization chart showing consultant's structure.
  
7. Capital of consultant (Financial Statements for the latest three years).
  - Subsidiaries and associates.
  - Annual fees in the last five years in current index.
  - Financial reference [ name/address of bank(s)]
  
8. Any Additional information.

Yours truly,

Name of Authorized Representative of  
Consultants:

Seal :

Position :

Date :

**EXPERIENCE OF CONSULTANT  
(Specific & General Projects)**

Relevant services carried out in the Last 10 years (Specific) and 12 years (General) which best illustrate qualification.

**[NAME OF THE FIRM/CONSULTANT]**

1. Name of Assignment/ Project :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Services Provided  
By the Firm/Consultant :
8. Detail of Technical Staff (Design) :
9. Actual Design Period :
10. Contractual Design Period :
11. Details of Supervision Staff (details) :
12. Contractual Construction Period :
13. Actual Construction Period :
14. Approx. Value of Services  
of the Consultants :
15. Name of Other JV (If any) :
16. Services Provided by other  
Companies/JV etc. :
17. Approx. Value of JV services :
18. Name/Position of Key Staff :
19. Description of Project :
20. Description of Professional Services  
Provided by the Firm/ Consultants  
(In detail) :
21. Total General Projects designed and  
Supervised during last 12 years  
(In detail) :
22. Total Specific (Similar) Projects  
Designed and Supervised during  
last 10 years  
(In detail) :
23. Contract Price(s) of Specific Projects :  
(Design Services) :
24. Contract Price(s) of General Projects :  
(Design Services) :
25. Contract Prices of Silimar Project :  
(Construction Projects) :
26. Contract Prices of General Project :  
(Construction Projects) :

**FORMAT OF CURRICULUM VITAE  
OF PROPOSED EXPERTS/ Consultant's Personals/ Staff  
(Please provide complete details)**

1. The Discipline/ Expertise :
2. Name of the Firm :
3. Name of Nominee :
4. Date of Birth :
5. Years with the Firm :
6. Nationality :
7. PEC Registration/ PCATP/ Other Membership No. / Affiliation :  
(attach photocopy)
8. Key Qualifications :
9. Academic Qualification :
10. Complete Employment Record :
11. Languages and Degree of Proficiency : (In speaking, reading and writing as Excellent-Good-Fair-Poor)
12. Specific Experience (Building Projects Only).  
(i) Experience in Lead Position (Minimum 1 similar Project).  
(ii) Experience in Similar Projects in Senior Position (Minimum 1 Project).  
(iii) Experience in similar Projects in Junior Position (Minimum 1 Project).
13. General Experience:  
(i) Lead Position (Minimum 1 Project)  
(ii) Senior Position (Minimum 1 Project)  
(iii) Junior Position (Minimum 1 Project)
14. Currently Working as Lead/ Senior/ Junior Position:
15. Certification I, the undersigned, certify that, to the best of my knowledge and belief, these bio-data correctly describes myself, my qualifications and my experience.

**Signature:**

**Dated:                      day/month/year**

**SUB-CRITERIA FORMS  
ANNEX-C  
Form C-1**

Survey, Feasibility Study, Designs of Architecture, Engineering, Interiors and Detailed Construction Supervising of the construction of CCP Office Building Islamabad.

**EVALUATION OF PREQUALIFICATION APPLICATIONS**

**I. QUALIFICATION/EXPERIENCE OF FIRM:**

Total Marks: 30

Name of the Firm:

\_\_\_\_\_

Sr. No.	Project Components	Weightage		A C T I V I T I E S						Points
		Percentage	Points	Survey & Feasibility	Architecture Design of Project	Engineering Design of Project	Interior Design of Project	Procurement of Constructors	Construction Supervision	
				10%	20%	30%	10%	10%	20%	
<b>A.</b>	<b>SPECIFIC</b> Experience (for 03 projects) on Similar Project of matching magnitude/ complexity, in last 10 years.	70% of 30	21							
	<b>Sub-Total (A):-</b>		<b>21</b>							
<b>B.</b>	<b>GENERAL</b> Experience (for 10 projects) on Projects which are not similar but are important to judge capacity of the Firm, in last 12 years.	25% of 30	7.5							
	<b>Sub-Total (B)</b>		<b>7.5</b>							
<b>C.</b>	<b>LOCAL OFFICE FOR DESIGN:</b>	<b>05% of 30</b>	<b>1.5</b>	<b>20%</b>	<b>25%</b>	<b>25%</b>	<b>15%</b>	<b>15%</b>	<b>-</b>	
	<b>Sub-Total (C):-</b>		<b>1.5</b>							
	<b>Grand-Total (A+B+C):-</b>	<b>100%</b>	<b>30</b>							
	<b>Total Points Under-I</b>									

SUB-CRITERIA FORMS,  
ANNEX-C

Form C-2

Survey, Feasibility Study, Designs of Architecture, Engineering &amp; Interiors and Detailed Construction Supervising of the construction of CCP office Building Islamabad.

## EVALUATION OF PREQUALIFICATION APPLICATIONS

## II. EVALUATION OF NOMINATED EXPERTISE/ Consultants Staff:

Total Marks: 70

Name of the Firm : \_\_\_\_\_

Position/Expertise : \_\_\_\_\_

Name of Nominated Staff : \_\_\_\_\_

S. No.	Description	Maximum Weightage (Percentage)	Points	Status	Points Awarded
a.	Academic & General Qualification:	30% of 70	21		
	a) Basic Qualification Degree etc. (Specified Disciplines)	80%	16.8		
	b) Masters (Specified Disciplines)	90%	18.9		
	c) Ph.D. (Specified Disciplines)	100%	21		
	<b>Sub-Total (a)</b>				
b.	Professional Experience related to Assignment:	70% of 70	49		
b-1	Specific Experience: (similar projects)	80% of 49	39.2		
	(i) Lead Position (minimum 1 Project)	100%	39.20		
	(ii) Senior Position (minimum 1 Project)	60%	23.52		
	(iii) Junior Position (Minimum 1 Project)	20%	7.84		
	<b>Sub-Total (b-1)</b>				
b-2	General Experience:	20% of 49	9.8		
	(i) Lead Position (minimum 1 Project)	100%	9.80		
	(ii) Senior Position (minimum 1 Project)	60%	5.88		
	(iii) Junior Position (minimum 1 Project)	20%	1.96		
	<b>Sub-Total (b-2)</b>				
	<b>Grand-Total</b>	100% of 70	70		

The Academic &amp; General Qualification of nominated staff is further categorized at Sub-Criteria Form C-2 (I).

The Professional Experience of nominated staff related to Assignment is further categorized at Sub-Criteria Form C-2 (II).



**Sub-Criteria Form under Form C-2 (ANNEX-C)  
Form C-2 (I)**

The further categorization of Academic & General Qualification of nominated staff is as under:  
Total Marks: 21 (30% of 70).

Sr. No.	Discipline	Minimum No. of Technical Staff	Basic Qualification/ Degree			Post Graduate Qualification			Doctorate/ Relevant Qualification		
			80% of 21 (16.8 Marks)			10% of 21 (2.1 Marks)			10% of 21 (2.1 Marks)		
			Degree	Percentage	Marks	Degree	Percentage	Marks	Degree	%	Marks
1	Team Leader (Engr./ Arch)	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
2	Financial Expert	1	Masters	10%	1.68	Masters	10%	0.21	CA	10%	0.21
3	Design Architect	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
4	Design Structural Engineer	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
5	Interior Designer	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
6	Design Electrical Engineer	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
7	Mechanical Engineer for HVAC Designs	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
8	Mechanical Engineer for Elevator Designs.	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
9	Mechanical Engineer for Plumbing & Fire Fighting Designs	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21
10	Resident Engineer (Civil Engr.)	1	Bachelors	10%	1.68	Masters	10%	0.21	Ph.D.	10%	0.21

Detailed Evaluation Mechanism of Sub- Criteria Form C-2 (I):

- 1) If any resource/discipline/nominated staff is having relevant Ph.D./relevant qualification, then full marks against Basic and Post Graduate qualification shall be awarded.
- 2) If any resource/discipline/nominated staff is having relevant Post graduate qualification then full marks against Basic qualification shall be awarded.

**Sub-Criteria Form under Form C-2 (ANNEX-C)  
Form C-2 (II)**

The further categorization of Professional Experience of nominated staff related to assignment is as under:  
Total Marks: 49 (70% of 70).

Sr. No.	Discipline	Minimum No. of Technical Staff	Lead Position				Senior Position				Junior Position			
			Minimum 1 Similar Project (Specific Experience) 80% of 49 (39.2)		Minimum 1 General Project (General Experience) 20% of 49 (9.8)		Minimum 1 Similar Project (Specific Experience) 48% of 49 (23.52)		Minimum 1 General Project (General Experience) 12% of 49 (5.88)		Minimum 1 Similar Project (Specific Experience) 16% of 49 (7.84)		Minimum 1 General Project (General Experience) 4% of 49 (1.96)	
			Weightage	Marks	Weightage	Marks	Weightage	Marks	Weightage	Marks	Weightage	Marks	Weightage	Marks
1	Team Leader (Engr./ Arch)	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
2	Financial Expert	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
3	Design Architect	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
4	Design Structural Engineer	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
5	Interior Designer	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
6	Design Electrical Engineer	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
7	Mechanical Engineer for HVAC Designs	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
8	Mechanical Engineer for Elevator Designs.	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
9	Mechanical Engineer for Plumbing & Fire Fighting Designs	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196
10	Resident Engineer (Civil Engr.)	1	10%	3.92	10%	0.98	10%	2.352	10%	0.588	10%	0.784	10%	0.196

Detailed Evaluation Mechanism of Sub Criteria Form C-2 (II):

- 1) If any resource/discipline/nominated staff is working at Lead Position on Similar and/ or General projects then complete marks for Senior & Junior Position will be awarded in respective experience.
- 2) If any resource/discipline/nominated staff is working at Senior Position on Similar and/or General then complete marks for Junior Position will be awarded in respective experience.
- 3) If any resource/discipline/nominated staff has worked more than 1 similar Projects then complete marks against General experience shall be awarded.

----- **End of Pre-Qualification Documents for the Procurement of Consultancy Services of Building Designs etc.** -----