

**COMPETITION COMMISSION OF PAKISTAN  
GOVERNMENT OF PAKISTAN**



**TENDER NOTICE NO. CCP-ADMIN 49  
FOR PROCUREMENT OF IT RELATED ITEM**

Competition Commission of Pakistan invites sealed bids from authorized dealers/distributors, registered with Tax Department having valid NTN and GST numbers, with relevant experience, to supply the following items:

S.#	Item	Description	Quantity																						
01	Printers	<p>HP Laser Jet 102a Black and White or equal</p> <p><u>Specifications</u></p> <table border="1"> <tr> <td>Print Speed</td> <td>Upto 22ppm<sup>9</sup></td> </tr> <tr> <td>Print Technology</td> <td>Laser</td> </tr> <tr> <td>Processor Speed</td> <td>600 MHz</td> </tr> <tr> <td>Display</td> <td>LED</td> </tr> <tr> <td>Connectivity</td> <td>1 Hi Speed USB 2.0</td> </tr> <tr> <td>Warranty</td> <td>One year (all parts)</td> </tr> </table>	Print Speed	Upto 22ppm <sup>9</sup>	Print Technology	Laser	Processor Speed	600 MHz	Display	LED	Connectivity	1 Hi Speed USB 2.0	Warranty	One year (all parts)	08										
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02	Printers	<p>HP Black &amp; White Printer Laser Jet Pro M402d or equal</p> <p><u>Specification</u></p> <table border="1"> <tr> <td>Printer Type</td> <td>Laser</td> </tr> <tr> <td>Black &amp; White Printing Speed</td> <td>38 ppm Black</td> </tr> <tr> <td>Monthly Duty Cycle</td> <td>Up to 80,000 pages</td> </tr> <tr> <td>Connectivity</td> <td>USB</td> </tr> <tr> <td>Paper Handling</td> <td>1350-sheets input tray</td> </tr> <tr> <td>Duplex</td> <td>Automatic Duplex</td> </tr> <tr> <td>Warranty</td> <td>One year (all parts)</td> </tr> </table>	Printer Type	Laser	Black & White Printing Speed	38 ppm Black	Monthly Duty Cycle	Up to 80,000 pages	Connectivity	USB	Paper Handling	1350-sheets input tray	Duplex	Automatic Duplex	Warranty	One year (all parts)	05								
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04	Scanners	<p><u>Specifications:</u></p> <table border="1"> <tr> <td>Scan Type</td> <td>ADF and Flatbed single unit detachable</td> </tr> <tr> <td>Throughput Speeds (Color/ Black &amp; White/ grayscale)</td> <td>30-60 ppm/50 ipm 200 dpi in color/grayscale/Black &amp; White (Scan and save time included)/ no extra processing time or advanced.</td> </tr> <tr> <td>Paper Thickness and Weight</td> <td>50-400 g/m2</td> </tr> <tr> <td>Recommended daily volume</td> <td>4000 and above page/day</td> </tr> <tr> <td>Document feeding capacity</td> <td>Minimum 50 sheets (25 lb//75g/m2) or higher, must handle small documents such as ID cards, business/ security/ insurance/ embossed hard cards/Straight Path.</td> </tr> <tr> <td>Connectivity</td> <td>USB 2.0 or higher</td> </tr> <tr> <td>Imaging Features</td> <td>Cropping, Auto Orientation, Rotation, Remove Border/ Barcode Reading, Punch Hole</td> </tr> <tr> <td>OS Compatibility</td> <td>Win 10, Linux, MAC OS</td> </tr> <tr> <td>Smart Touch</td> <td>Sends documents to file/ email/ printer and desktop</td> </tr> <tr> <td>File Format Outputs</td> <td>Single and multi page TIFF, JPEG, RTF, BMP, PDF Researchable PDF, PNG &amp; MS Word/ Excel</td> </tr> <tr> <td>Warranty</td> <td>One year (all parts)</td> </tr> </table>	Scan Type	ADF and Flatbed single unit detachable	Throughput Speeds (Color/ Black & White/ grayscale)	30-60 ppm/50 ipm 200 dpi in color/grayscale/Black & White (Scan and save time included)/ no extra processing time or advanced.	Paper Thickness and Weight	50-400 g/m2	Recommended daily volume	4000 and above page/day	Document feeding capacity	Minimum 50 sheets (25 lb//75g/m2) or higher, must handle small documents such as ID cards, business/ security/ insurance/ embossed hard cards/Straight Path.	Connectivity	USB 2.0 or higher	Imaging Features	Cropping, Auto Orientation, Rotation, Remove Border/ Barcode Reading, Punch Hole	OS Compatibility	Win 10, Linux, MAC OS	Smart Touch	Sends documents to file/ email/ printer and desktop	File Format Outputs	Single and multi page TIFF, JPEG, RTF, BMP, PDF Researchable PDF, PNG & MS Word/ Excel	Warranty	One year (all parts)	03
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## Terms & Conditions]

- Bids for supply of IT related items are to be submitted on Single stage – one envelope procedure basis.
- Tender should accompany Earnest Money equal to 2% of the bid (refundable) through Pay Order, Draft, CDR in favor of Competition Commission of Pakistan, Islamabad.
- Earnest Money of unsuccessful bidders will be returned/ refunded after processing of the bids. However, earnest money of successful bidder/ firm will be retained up to completion of warranty period.
- Name/ trade mark and main features of the said items should be indicated in the bid clearly.
- Warranty period should be mentioned clearly.
- The successful vendor will provide maintenance service, after expiry of warranty, at agreed rates, if desired by the CCP.
- Rates without GST will not be considered.
- The successful bidder will be bound to supply the required number of the items within 15 days of the issuance of supply order.
- Payment of the bill(s) will be subject to the deduction of all mandatory government taxes/ levies.
- Submission of false statements/ documents as well as concealing of any information is liable to disqualify the respective firm(s).
- No cutting/overwriting in the offered prices shall be acceptable.
- The successful firm shall not re-submit the revised rates and shall be responsible for supply of the item as per approved prices failing which Security Deposit will be forfeited.
- The Commission has right to reject the bids or proposals at any time prior to acceptance of a bid or proposal, in light of the provisions of Rule 33 (1) of Public Procurement Rules, 2004.
- Only those bids will be considered which will contain offers for the items in accordance with specifications mentioned in the tender notice.
- The proposals containing low quality items will technically be not acceptable.
- Procurement contract will be awarded to the vendor(s) whose bid is evaluated as lowest.

- All bids should reach the undersigned at the given address up to June 11, 2018 at 1130 hours which will be opened on the same date and venue at 1200 hours in presence of bidders or their authorized representatives.
- Bids are to be submitted in accordance with “Bid Format” given below.

Director (Admn)  
9<sup>th</sup> floor, 55 B-ISE Towers, Blue Area  
Jinnah Avenue, Islamabad.  
Phone # 051 9100260-3

### **BID FORMAT**

Name of Bidder: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Website: \_\_\_\_\_  
 Telephone/ fax numbers: \_\_\_\_\_  
 E mail address: \_\_\_\_\_  
 GST # \_\_\_\_\_  
 NTN: \_\_\_\_\_  
 Authorized Person \_\_\_\_\_  
 Phone/ Cell number of authorized person: \_\_\_\_\_  
 Detail of documents attached with the bid: \_\_\_\_\_  
 i. \_\_\_\_\_  
 ii. \_\_\_\_\_  
 \_\_\_\_\_  
 Any other relevant information: \_\_\_\_\_

Name of Bidder	Item. Name/ Trade Mark of the item	Specifications/ Features	Per Unit Rate without GST	GST @---	Per Unit Rate with GST	Quantity	Total Price with GST	Warranty
M/s.		i. ii.	Rs.	Rs.	Rs.		Rs.	
	1							
	2							
	3							
	4							
<b>Grand Total</b>							<b>Rs.</b>	