

**COMPETITION COMMISSION OF PAKISTAN
GOVERNMENT OF PAKISTAN**



**TENDER NOTICE NO. CCP-ADMIN 72
FOR PROCUREMENT OF THREE SCANNERS**

Competition Commission of Pakistan invites sealed bids from authorized distributors/resellers, having valid Sales Tax Registration and National Tax Numbers, for supply of five Scanners, have following specifications:

Specifications	
Scan Type	ADF and Flatbed single unit detachable
Throughput Speeds (Color/ Black & White/ grayscale)	30-60 ppm/50 ipm 600 dpi in color/grayscale/Black & White (Scan and save time included)/ no extra processing time or advanced.
Paper Thickness and Weight	50-400 g/m ²
Recommended daily volume	4000 and above page/day
Document feeding capacity	Minimum 50 sheets (25 lb//75g/m ²) or higher, must handle small documents such as ID cards, business/ security/ insurance/ embossed hard cards/Straight Path.
Connectivity	USB 2.0 or higher
Imaging Features	Cropping, Auto Orientation, Rotation, Remove Border/ Barcode Reading, Punch Hole
OS Compatibility	Win. 8 & 10, Linux, MAC OS
Smart Touch	Sends documents to file/ email/ printer and desktop
File Format Outputs	Single and multipage TIFF, JPEG, RTF, BMP, PDF Researchable PDF, PNG & MS Word/ Excel
Warranty	One year (all parts)

Terms & Conditions

- Bids for supply of scanners are to be submitted on Single stage - one envelope procedure basis.
- Name/ trade mark and main features of the said items should be indicated in the bid clearly.
- Warranty period should be mentioned clearly.
- The successful vendor will provide maintenance service, after expiry of warranty, at agreed rates, if desired by the CCP.
- Rates without GST will not be considered.
- The successful bidder will be bound to supply the required number of the items within 15 days of the issuance of supply order.
- Payment of the bill(s) will be subject to the deduction of all mandatory government taxes/ levies.
- Submission of false statements/ documents as well as concealing of any information is liable to disqualify the respective firm(s).

- No cutting/overwriting in the offered prices shall be acceptable.
- The successful firm shall not re-submit the revised rates and shall be responsible for supply of the item as per approved prices failing which Security Deposit will be forfeited.
- The Commission has right to reject the bids or proposals at any time prior to acceptance of a bid or proposal, in light of the provisions of Rule 33 (1) of Public Procurement Rules, 2004.
- Only those bids will be considered which contain offers for the scanners in accordance with specifications mentioned in the tender notice.
- The proposals containing low quality items will technically be not acceptable.
- The Commission has right to increase or decrease the quantity of scanners.
- Procurement contract will be awarded to the vendor(s) whose bid is evaluated as lowest.
- All bids should reach the undersigned at the given address up to March 15, 2021 at 0300 hours which will be opened on the same date and venue at 0330 hours in presence of bidders or their authorized representatives.
- Bids are to be submitted in accordance with “Bid Format” given below.

Deputy Director (Admn)
9th floor (South side),
ISE Towers, Blue Area, Islamabad
Ph. # 051 9100260-3

BID FORMAT

Name of Bidder: _____

Address: _____

Website: _____

Telephone/ fax numbers: _____

E mail address: _____

GST # _____

NTN: _____

Authorized Person _____

Phone/ Cell number of authorized person: _____

Detail of documents attached with the bid: _____

i. _____

ii. _____

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Any other relevant information: _____

Name of Bidder	Item Name/ Trade Mark of the item	Specifications/ Features	Per Unit Rate without GST	GST @----	Per Unit Rate with GST	Quantity	Total Price with GST	Warranty
M/s.		i. ii.	Rs.	Rs.	Rs.		Rs.	
	1							
	2							
	3							
	4							
Grand Total							Rs.	